



INSTITUTE OF
CHARTERED
SHIPBROKERS

HONG KONG BRANCH

(REPRESENTING SHIPBROKERS, AGENTS AND MANAGERS)

FOUNDED 1911 INCORPORATED BY ROYAL CHARTER 21 JANUARY 1920/SUPPLEMENTAL CHARTER 1984

Hong Kong Branch

G.P.O. Box 12292, Hong Kong

E-mail: icshk@ics.org.hk

Website: www.ics.org.hk

Date: 20.08.2017

**ELECTION AND RE-ELECTION OF HONG KONG BRANCH
EXECUTIVE COMMITTEE MEMBERS FOR 2017 – 2018.**

Dear Members,

The Hong Kong Branch of the Institute of Chartered Shipbrokers (the “Branch”) is actively promoting the Institute in Hong Kong and the region nearby. It is the intention of the Branch to provide momentum to this effort through evening talks, seminars and educational lectures and courses, and ‘get together’ functions, as well as organizing joint activities with Hong Kong Institute of Arbitrators, The Institute of Seatransport, Hong Kong Seamen’s Union, Hong Kong Logistics Management Staff Association, C.Y. Tung International Centre for Maritime Studies (at The Hong Kong Polytechnic University), Nautical Institute and other shipping bodies in Hong Kong and abroad.

The Executive Committee (The “EXCO”) of the Branch, currently comprising 15 members, meets to discuss the status, development and promotion plans for the benefit of the Institute and the Branch members. The tenure of the EXCO members (except those stipulated in the Bye-laws) is 1 year commencing from the conclusion of the Branch Annual General Meeting. In view of more challenges ahead, *we are eagerly looking for energetic new members with passion, dedication and commitment to help Branch’s development.*

Any of the incumbent EXCO members offering himself or herself for re-election is required to notify the Secretary in writing (by e-mail) by Thursday, 07th September 2017.

Any member of the Branch may be nominated for service on the EXCO. If you can spare time to contribute your service, or you have in mind any member who is with passion to contribute his/her service to the work of the EXCO, then please complete the form below with the names, membership numbers and signatures, of the Nominee, Proposer and Seconder; and e mail scan copy to “The attention of Hon Secretary, ICS” at Hon-Secretary@ics.org.hk and copy to chairman@ics.org.hk. The email must be received by Thursday, 07th September 2017 (Deadline set to comply with the Branch “Bye-laws”).

We request that each nomination for re-election or election to submit a very brief CV (not more than 100 words) with this form to let the members know about him/her.

I,, FICS* / MICS*

Membership Number hereby accept the nomination and confirm to serve on the EXCO if elected, for the Year 2016-17 with my passion and commitment.

Signature Date

Proposed by, FICS* / MICS*

Membership Number

Signature Date

Seconded by, FICS* / MICS*

Membership Number

Signature Date



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ICS Hong Kong Branch 2017 AGM Agenda

54th Annual General Meeting of The Institute of Chartered Shipbrokers (Hong Kong Branch)

At The Mariner's Club, 11, Middle Road, Tsim Sha Tsui, Kowloon, (adjacent to TST MTR Exit K)

On Friday 15th September 2017 at 1830 hours

- Receive the Chairman's Report for the Branch Year 2016/2017
- Adopt the Auditor's Report for the Branch Year 2016/2017
- Elect the Branch Chairman and Executive Committee members for the Year 2017/2018
- Appoint Auditors
- Appoint Legal Adviser
- Discuss any proposed resolution submitted in writing by at least two members not later than 14 clear days (ie by 31st August 2017) prior to the Annual General Meeting.
- Certificate presentation to new member(s)
- Any other business

Note: Please be reminded that with respect to the AGM, Clause 10 of the Branch Bye-laws provides:

"No member who is under liability to the Branch shall be allowed to be present or to vote"

Best Regards,

Honorary Secretary

ICS, HK Branch

Date: 20.08.2017